

City of West Sacramento
Public Works and Community Development Department
Development Engineering
www.cityofwestsacramento.org
1110 West Capitol Avenue
West Sacramento, CA 95691
Ph: (916) 617-4645

**Notice to Applicants
Tenant Improvement Projects**

Project applicants locating in an existing building or shell building may be required to pay additional development impact fees if they are proposing to change the land use from what the original permit was based on. For example, if a shell building was permitted as a shopping center, but then a restaurant locates into the building, the restaurant project applicant will owe the difference between the shopping center development impact fee rates and the restaurant development impact fee rates. These fees will vary dependent on the new land use and the location of the project.

Additionally, traffic impact fees are deferred from the time that the shell building is constructed until the tenant improvement permit is issued.

It is strongly suggested that applicants or future applicants consult with City Development Engineering staff to ascertain whether additional fees apply. If additional fees do apply, these fees are due and payable at time of permit issuance and will be collected along with building permit fees.

If you would like more information, please contact Development Engineering at the number shown above.

Thank you.

As applicant for the following project/application number, I acknowledge that I have received and read a copy of this document:

Address: _____

Application Number: _____

Signature

Printed Name

Date